Creating Your College Board Account for the First Time

*If you have an existing College Board account, please use the forgot username/password links to access your account.

If you do not have an existing College Board account, follow the steps below to create a new account.

1. Go to myap.collegeboard.org.

2. Click "Create Account."

3. Click "I'm a Student."

4. Complete the General Information required. Any item with a red * is required throughout the process.
   - First Name
   - Middle Initial
   - Last Name
   - Gender
   - Date of Birth
   - Email Address
     - Enter your personal email address. If you do not have a personal email, enter your EMS email address, studentid#@s.ems-isd.net
   - High School Graduation (Month **(May)** /Year **(Your specific graduation year)**)
   - Your Zip Code
   - Where do you go to school?
     - Saginaw High School
     - If you cannot select the school by typing in the school name, filter by SHS zip code: 76131

5. Create Username and Password
   - Username: Must be 6-15 characters made up of letters and numbers
   - Password: Must be between 9-30 characters with at least one upper case letter, one lower case letter, one number and one special character (no spaces) and be different than the username
   - Choose Security Question
   - Provide Answer to Security Question
     - Your answer is case sensitive

6. Complete the Personal Information required.
   - Address (You may only use Address Line 1. You can leave Address Line 2 blank.)
   - City (If your city is Fort Worth, make sure it is spelled correctly or you will receive an error.)
   - State
   - Cell Phone Number
   - Click check box to get texts from College Board.

7. Subscriptions
   - Keep the box checked to receive monthly student newsletter and alerts.

8. Complete the Parent Information. (Optional, but Recommended)
   - Parent/Guardian First Name
   - Parent/Guardian Last Name
   - Parent/Guardian Email Address
   - Check the boxes to allow your parent/guardian to receive emails from College Board.

9. Check "I agree with the Terms & Conditions"
10. Click Next.
11. Verify info to be directed to My AP account.